

EVALUATION OF FACULTY PERFORMANCE

Teacher _____ Subject/Grade _____

School _____ City _____

0 = Unsatisfactory 1= Emerging but Needs Improvement 3 = Meets Expectations 5 = Exceeds Expectations

CATHOLIC WITNESS	0	1	3	5
1. Supports the school's unique Catholic values and goals.				
2. Supports and participates in all aspects of the school's religious life.				
3. Contributes to the students' sense of self-worth.				
4. Maintains a Christian, professional relationship with administrator (s).				
5. Maintains a Christian, professional relationship with parents and students.				
6. Maintains a Christian, professional relationship with co-workers and volunteers.				
7. Integrates Catholic values and teachings across the curriculum.				
Section Total				
Comments – Use this section to enter comments pertaining to any of the above ratings. Supporting comments are required for Exceeds Expectations, Unsatisfactory or Emerging but Needs Improvement rating. If necessary attach an additional page or supporting documentation.				
PROFESSIONAL ATTRIBUTES	0	1	3	5
1. Complies with all school/diocesan policies and regulations.				
2. Attends and participates in all school and diocesan meetings.				
3. Accepts responsibility for school activities.				
4. Is punctual in attendance and meets deadlines.				
5. Assumes responsibility for general supervision of students.				
6. Maintains a professional appearance.				
7. Maintains confidentiality regarding school and student matters.				
Section Total				
Comments – Use this section to enter comments pertaining to any of the above ratings. Supporting comments are required for Exceeds Expectations, Unsatisfactory or Emerging but Needs Improvement rating. If necessary attach an additional page or supporting documentation.				

COMMUNICATION SKILLS/RAPPORT	0	1	3	5
1. Uses discretion and sound judgment in all communication.				
2. Makes himself/herself available for helping students.				
3. Makes himself/herself available for conferring with parents.				
4. Uses good grammar—orally and in written form.				
5. Exhibits active listening.				
6. Shows joy for teaching. (smiles, intonation, animated)				
7. Exhibits approachable demeanor.				
Section Total				
<p>Comments – Use this section to enter comments pertaining to any of the above ratings. Supporting comments are required for Exceeds Expectations, Unsatisfactory or Emerging but Needs Improvement rating. If necessary attach an additional page or supporting documentation.</p> <p>.</p>				
CLASSROOM MANAGEMENT	0	1	3	5
1. Establishes an efficient classroom routine.				
2. Creates a safe and positive learning environment.				
3. Maintains orderly class discipline.				
4. Provides opportunities for students to development self discipline.				
5. Optimizes time “bell to bell”.				
6. Keeps and submits student records accurately and adequately. (grade books, lesson plans, report cards, attendance cumulative records, etc)				
7. Uses fairness and consistency in implementing rules of behavior.				
Section Total				
<p>Comments – Use this section to enter comments pertaining to any of the above ratings. Supporting comments are required for Exceeds Expectations, Unsatisfactory or Emerging but Needs Improvement rating. If necessary attach an additional page or supporting documentation.</p> <p>.</p>				

PLANNING AND IMPLEMENTATION OF INSTRUCTION	0	1	3	5
1. Displays knowledge of subject matter or field of performance.				
2. Prepares lesson plans that are aligned to approved diocesan standards. (must include objective, strategies, and assessments)				
3. Varies methods of presentation to adapt to students' needs.				
4. Utilizes available supplementary materials, available technology, and community resources.				
5. Provides opportunities for all students to participate, experiment, reflect, and think critically.				
6. Conveys ideas clearly and effectively.				
7. Evaluates effectively: assignments and assessments are reasonable and relevant to material and skills taught.				
8. Keeps up to date with current developments in the professional field.				
9. Integrates technology across the curriculum.				
10. Utilizes assessment data to drive instruction.				
11. Provides timely and meaningful feedback to parents and students.				
12. Prepares materials ahead of time, ready to use.				
Section Total				
<p>Comments – Use this section to enter comments pertaining to any of the above ratings. Supporting comments are required for Exceeds Expectations, Unsatisfactory or Emerging but Needs Improvement rating. If necessary attach an additional page or supporting documentation.</p>				

Evaluation Ratings	0-40 Unsatisfactory	41-100 Emerging, Needs Improvement	101-159 Meets Expectations	160-200 Exceeds Expectations
Enter Total Evaluation Points				

EVIDENCE OF SUPPORTING SCHOOL ACTIVITIES:

1.

2.

3.

EVIDENCE OF PROFESSIONAL GROWTH:

1.

2.

3.

ADDITIONAL NARRATIVE AND SUGGESTIONS FOR IMPROVING PERFORMANCE:

GOALS FOR NEXT SCHOOL YEAR:

1. CATECHETICAL GOAL

2. EDUCATIONAL GOAL

3. TECHNOLOGY GOAL

TEACHER COMMENTS:

Signed: _____
Principal

Date

Teacher

Date