RECORDS DESTRUCTION AUTHORIZATION AND CERTIFICATE OF DESTRUCTION							
Parish/School:					Date:		
RECORDS TO BE DESTROYED							
Quantity	Records Series Title	Date Range	Schedule No.	Retention Med		Medium	
+							
	DESTI	RUCTION APPRO	VALS				
	e records listed above have been d and no pending or ongoing litig	retained for the schedu	led retention pe				
Approving Official:		Signature:			Date	Date:	
I hereby certify that the records listed above have been destroyed. Records destruction affirmed by:		Date of Destruction:			Method: Shredding Electronic		