



DIocese OF SPRINGFIELD IN ILLINOIS

OFFICE FOR HUMAN RESOURCES

Employment Listing

Job Title Assistant Campus Minister

Location Other inside the diocese

Application Deadline Saturday, December 31, 2022

Job Description

Quincy University, a Catholic Liberal Arts institution in the Franciscan tradition, invites applications for the position of Part-Time Assistant Campus Minister. This position has the option of being a part-time paid position or a graduate assistant internship.

The Campus Ministry Department brings college students into a personal relationship with Jesus Christ, connect and engage them with the life and mission of His Church, and send them out as missionary disciples for the continuation of His Kingdom. The department achieves these goals through one-on-one discipleship, retreats, service projects, community events, Bible studies, prayer and worship opportunities, as well as other other ministry sponsored events.

Responsibilities:

- Collaborates with the Director of Campus Ministry and the Campus Ministry team to develop and coordinate endeavors, events, and programs within the realms of spiritual formation, service, and fellowship. Under the guidance of the Director, this position will support the endeavors of the Campus Ministry Department through the various ministry activities coordinated by the department.
- Schedules, implements, and helps advertise events and programs in collaboration with the Director of Campus Ministry and the communications department.
- Collaborates with other departments to add a spiritual component to relevant events and activities at the University.
- Interacts with students, university faculty and staff, as well as Quincy community members. Participates in meetings as required.

Job Qualifications

- Practicing Catholic
- Agrees and lives a life according to the teaching of Scripture and the Magisterium of the Catholic Church
- Demonstrates tact, respect, and good will in all interactions with those within the University Community and in public.
- Flexible and adaptable
- Willing to work odd hours (evenings, weekends)
- Able to discern and prioritize daily activities based on the needs of the people he or she serves
- Promotes the mission of the University
- Lives an active life of faith (i.e., daily prayer life, Sacramental life (Mass, Reconciliation, time with Christ in the Blessed Sacrament)
- Experience in Youth and Young Adult Ministry (at least 2 years preferred)

How to Apply

Send letter of application, resume, and three professional references to:

Jessica Howell, Director of Campus Ministry

c/o Office of Human Resources

Quincy University

1800 College Ave.

Quincy, IL 62301

or

hr@quincy.edu